



## Temporary Tent & Canopy Permit Application

### City of Oneonta, New York- Code Enforcement Office

258 Main Street, Oneonta, NY 13820 • (607) 433-3435 • www.oneonta.ny.us/codeenforcement

#### Category of Construction

- Tent-(more than 25% enclosed)  
 Canopy-(less than 75% enclosed)

#### Office Use Only

Permit Fee: \$25.00

Date Received:

Received By:

#### Address of Proposed Construction

Address:

Tax Map #:

#### Applicant Information

Date of Application:

Applicant's Name:

Applicant's Address:

Phone #

Alternate #

E-mail:

Property Owner's Name:

Property Owner's Address:

#### Describe Proposed Use

#### Date of Use

From:

Until:

#### Tent/Canopy Size

Length:

Width:

Height:

#### The following will be provided:

Exit Lights

General Lighting

Emergency Lighting

Fire Extinguishers

Heating/ Cooking Appliances-  
(please indicate fuel source)

Generators-  
(please indicate fuel source)

(Over)

**Signature**

I attest, understand and agree that any permit issued pursuant herein is on the express condition that all information provided above and attached is true and in accordance with the provisions of the New York State Fire Prevention and Building Code. No changes to this application or deviation of the subsequent approved Temporary Tent and Canopy Permit shall be made without prior approval of the City of Oneonta Code Enforcement Officer.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**Applicant Please note:**

1. This document is not a tent /canopy permit. It is only an application for a tent or canopy permit.
2. Tent/ Canopy Permit shall be kept on the premises available for inspection throughout the progress of work.

**Have you Provided:**

- A Site Plan showing all existing and proposed structures, tent exits, seating and aisles.
- A Floor Plan of the tent indicating the location of the tent, all means of egress and manufacture's installation instructions with anchoring plan.
- Proof of New York State Workers Compensation
- Clear and legible copies of all applicable Certificates of Flame Resistance

**Code Enforcement Review**

- OFD Notified
- Parks & Recreation Notified

This application is hereby approved for the work stated in this document.

\_\_\_\_\_  
Signature of Code Enforcement Official

Date: