

Code Enforcement Office
City Hall, 258 Main Street
Oneonta, New York 13820-2589
607-433-3435
607-432-0945 (fax)
codeenforcement@oneonta.ny.us (email)
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Parking

Zoning Review Application

- One (1) property per application.
- There is no fee for this application.
- This application expires 6 months after the date submitted if incomplete.
- Approval by the Planning Commission &/or Zoning Board may also be required.
- You must contact Dig Safe prior to starting this project (800-962-7962).
- You must contact the Engineering Department prior to starting this project (607-432-6465) if:
 - a curb cut is required
 - surface &/or subsurface drainage onto City streets or property is affected

Property Address: _____
Tax Map #: _____

Property Owner's Information:

Person's Name: _____
Company Name: _____

Contractor's Information:

Person's Name: _____
Company Name: _____

Applicant's Information:

Property Owner

Contractor

Mailing Address: _____
Street Apartment # Suite #
PO Box #
City State Zip
Phone: _____
Email Address: _____
Signature: _____

PLEASE NOTE

Driveways & parking spaces must meet the following criteria: (a) Spaces shall be no smaller than 9 feet by 18 feet. (b) Spaces shall have independent, direct, & usable driveway access to a street or alley. (c) Spaces shall not be located in the front yard. (d) Spaces shall not be located closer to a sidewalk than 10 feet. This does not include driveways for ingress & egress to a parking lot/area. (e) Spaces shall not be located closer to a lot line than 5 feet. This does not include driveways for ingress & egress to a parking lot/area.

Impervious Surface: the horizontal area of ground covered by a surface through which water cannot infiltrate. This includes, but is not limited to, buildings, covered porches, sidewalks, patios, pools, & driveways or parking lots surfaced with asphalt or concrete.

PART I: ALL APPLICATIONS

- 1. Describe all uses of this property:
 Vacant Land Residential Commercial
 Other: _____
- 2. Is there going to be any grading done at this property? Yes No
 - a. Is the existing slope of the land more than 15%? Yes No
 - b. Is the proposed slope of the land more than 15%? Yes No
- 3. Proposal:
 - a. Driveway: Not Applicable
 - Create New *Complete Part II*
 - Change the dimensions or layout of existing *Complete Part III*
 - Cover existing pervious surface with an impervious surface *Complete Part IV*
 - Remove existing impervious surface – Cover with pervious surface
 - Resurface existing impervious surface with an impervious surface
 - Resurface existing pervious surface with a pervious surface
 - b. Parking Lot: Not Applicable
 - Create New *Complete Part II*
 - Change the dimensions or layout of existing *Complete Part III*
 - Cover existing pervious surface with an impervious surface *Complete Part IV*
 - Remove existing impervious surface – Cover with pervious surface
 - Resurface existing impervious surface with an impervious surface
 - Resurface existing pervious surface with a pervious surface

PART II: CREATING NEW DRIVEWAYS & PARKING LOTS NOT APPLICABLE

- 1. Is a new driveway being created? Yes No
 - a. Will the entire driveway be located between the building & a street? Yes No
 - b. Will this driveway be covered with an impervious surface? Yes No
If yes, complete Part IV
 - c. Dimensions:
 - 1) Length: _____ Feet 3) Width of sidewalk curb cut: _____ Feet
 - 2) Width: _____ Feet No sidewalk
 - d. Distance from driveway to property lines:
 - 1) Left: _____ Feet 4) Street #1: _____ Feet
 - 2) Right: _____ Feet 5) Street #2: _____ Feet
 - 3) Rear: _____ Feet

2. Is a new parking lot being created? Yes No
- a. Will the entire parking lot be located between the building & a street? Yes No
- b. Will this parking lot be covered with an impervious surface? Yes No
If yes, complete Part IV
- c. Dimensions:
- 1) Length: _____ Feet 3) Width of sidewalk curb cut: _____ Feet
 2) Width: _____ Feet No sidewalk
- d. Width of maneuvering lanes? _____ Feet Not applicable
- e. Parking spaces:
- 1) Length: _____ Feet 3) How many? _____
 2) Width: _____ Feet
- f. Distance from parking lot to property lines:
- 1) Left: _____ Feet 4) Street #1: _____ Feet
 2) Right: _____ Feet 5) Street #2: _____ Feet
 3) Rear: _____ Feet

PART III: CHANGING EXISTING DRIVEWAYS & PARKING LOTS: NOT APPLICABLE

1. Is an existing driveway being changed? Yes No
- a. Driveway located between the building & a street:
- 1) Existing: Yes No 2) Proposed: Yes No
- b. Driveway covered with an impervious surface?
- 1) Existing: Yes No 2) Proposed: Yes No
- c. Dimensions:
- 1) Existing:
- a) Length: _____ Feet c) Width of sidewalk curb cut: _____ Feet
 b) Width: _____ Feet No sidewalk
- 2) Proposed: No Change
- a) Length: _____ Feet c) Width of sidewalk curb cut: _____ Feet
 b) Width: _____ Feet No sidewalk
- d. Distance from driveway to property lines:
- 1) Existing:
- a) Left: _____ Feet d) Street #1: _____ Feet
 b) Right: _____ Feet e) Street #2: _____ Feet
 c) Rear: _____ Feet
- 2) Proposed: No Change
- a) Left: _____ Feet d) Street #1: _____ Feet
 b) Right: _____ Feet e) Street #2: _____ Feet
 c) Rear: _____ Feet
2. Is an existing parking lot being changed? Yes No
- a. Parking lot located between the building & a street:
- 1) Existing: Yes No 2) Proposed: Yes No
- b. Parking lot covered with an impervious surface?
- 1) Existing: Yes No 2) Proposed: Yes No
- c. Dimensions:
- 1) Existing:
- a) Length: _____ Feet c) Width of sidewalk curb cut: _____ Feet
 b) Width: _____ Feet No sidewalk

- 2) Proposed: No Change
- a) Length: _____ Feet c) Width of sidewalk curb cut: _____ Feet
b) Width: _____ Feet No sidewalk
- d. Width of maneuvering lanes? Not applicable
- 1) Existing: Width: _____ Feet 2) Proposed: Width: _____ Feet No Change
- e. Parking spaces:
- 1) Existing:
- a) Length: _____ Feet c) How many? _____
b) Width: _____ Feet
- 2) Proposed: No Change
- a) Length: _____ Feet c) How many? _____
b) Width: _____ Feet
- d. Distance from parking lot to property lines:
- 1) Existing:
- a) Left: _____ Feet d) Street #1: _____ Feet
b) Right: _____ Feet e) Street #2: _____ Feet
c) Rear: _____ Feet
- 2) Proposed: No Change
- a) Left: _____ Feet d) Street #1: _____ Feet
b) Right: _____ Feet e) Street #2: _____ Feet
c) Rear: _____ Feet

PART IV: IMPERVIOUS SURFACE COVERAGE NOT APPLICABLE

1. Lot size: _____ Square Feet
2. Amount of impervious surface coverage on lot:
- a. Total area of all buildings on the lot: _____ Square Feet
- b. Total area of all covered porches, stairs, ramps (etc) on the lot: _____ Square Feet
- c. Total area of all sidewalks, patios, pools (etc) on the lot: _____ Square Feet
- d. Total area of all driveways & parking lots on the lot: _____ Square Feet

PART V: SITE PLAN DRAWING NOT REQUIRED

The drawing does not have to be done by a professional at this time but may be requested at a later date.

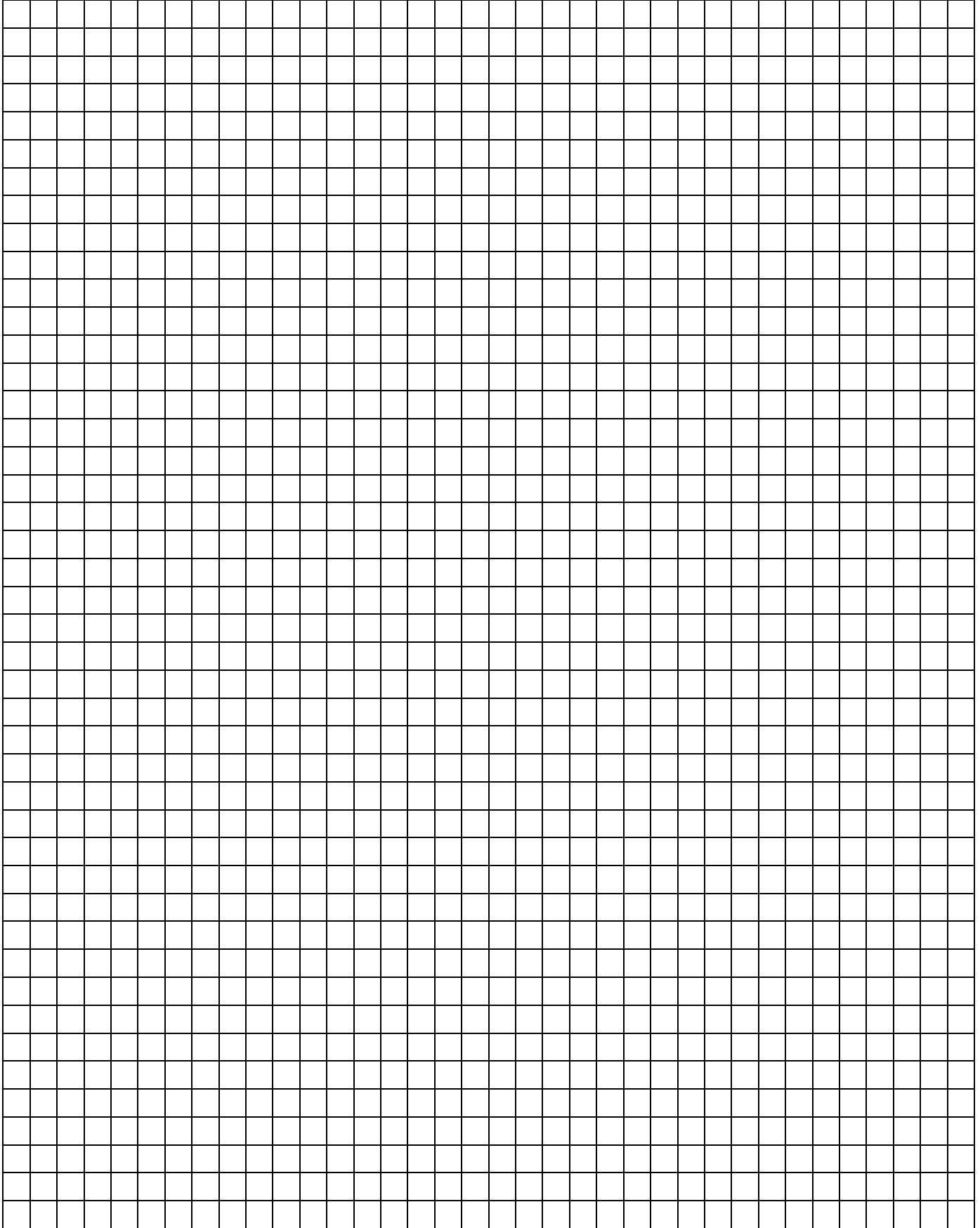
One (1) drawing of the ENTIRE property showing:

1. The location & name of every street that borders the property.
2. Buildings (including sheds, carports, decks, & porches), parking areas (including parking spaces, driveways, & maneuvering lanes), stairs, ramps, pools, patios, walkways, & signs that are not attached to buildings.
3. Indicate on the drawing if any ground is or will be covered by an impervious surface.

Please note:

1. When measuring from a building (etc) to a street, show the distance to the inside of the City sidewalk. If there is no City sidewalk, then measure to the City right-of-way.

SCALE: 1 square = _____ Feet _____ Inches



FOR CODE ENFORCEMENT OFFICE USE ONLY

Documentation submitted: Site plan drawing (page 5) Not Required (page 4)

Zoning District: R-1 R-2 R-3 R-4 MU-1 MU-2 C/I U POS PUD

This Project: Does comply with the current zoning code
 Does not comply with the current zoning code
 No zoning review required because no changes are being made

Board Review: Not Required Meeting Date: _____
 Planning Commission
 Zoning Board

This Application: Approved Denied Expired Withdrawn by Applicant

Date

Code Enforcement Official

Notes: _____

