



OFFICE OF COMMUNITY DEVELOPMENT
 City Hall, 258 Main Street
 Oneonta, NY 13820-2589

Phone: 607.432.0114
Fax: 607.432.3055
Internet Address:
www.oneonta.ny.us
E-Mail Address:
jpangman@oneonta.ny.us

DOWNTOWN REVITALIZATION INITIATIVE – DOWNTOWN IMPROVEMENT FUND

Grantee:	Clinton Plaza Laundry						
Project Address:	17 Clinton Plaza Drive						
Project Contact:	Philip Konstantine (607) 433-0807						
Estimated Cost:	\$8,000						
Grant Award:	\$8,000						
General Scope of Work (detailed scope of work attached)	X	SIGN(S)	AWNING(S)	GLASS	X	ELECTRICAL	GENERAL CONSTRUCTION
	New wall sign; new blade sign; new light fixtures						



Proposal Submission:

Contact the grantee for additional information. Estimates may be submitted directly to the Grantee or to Delaware Engineering, 55 S. Main St. Oneonta, NY 13820
 ATT: Robert Chiappisi
rchiappisi@delawareengineering.com

GENERAL TERMS & CONDITIONS:

Only one (1) contract will be prepared for all work. As such, estimates must include all elements described in the scope of work. The successful contractor will be responsible for securing the necessary subcontractors to complete the project. Contractors will contract directly with, and submit all invoices to, the property/business owner (Grantee), and the Grantee will pay the Contractor. Following the successful completion of all work and payment of all Contractor invoices, Grantees will be reimbursed by New York State. If signage specifications are included with the project scope, then the contractor will be responsible for ensuring compliance and those costs should be included in the estimate.



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**City of Oneonta
DRI Downtown Improvement Fund
SCOPE OF WORK**

Project Location: Clinton Plaza Laundry, 17 Clinton Plaza Drive, Oneonta, NY 13820

Scope of Work:

- Design, fabricate and install:
 - A single-face 96" x 30" aluminum wall sign with raised lettering
 - A 28" x 23" aluminum blade sign
 - A window graphics package for front door/windows
- Supply and install three (3) gooseneck lights, including all electric work (wiring, supplies, etc.) to connect lighting – gooseneck lights to illuminate wall sign from above
- Supply and install three (3) 6" LED canopy lights, including all electric work

Sign-off by:

Philip Konstantine

Judy Pangman, Community Development Director
City of Oneonta

7/5/19

Date

7/10/2019

Date



Permits & Approvals, Design Guidelines, and other Requirements

- Contractor shall ensure that all appropriate permits and approvals are secured prior to the start of construction.
- All City permit fees for this project will be waived.
- All work will be consistent with the DRI Design Standards available for review at Delaware Engineering, 55 South Main Street, Oneonta, NY 13820, or online at https://www.oneonta.ny.us/files/3415/3011/1177/DIF_Design_Guidelines.pdf.
- All work will comply with other reports and regulations (reports and requirements attached, if applicable to this project).
- Contractors must be on the City's established list of contractors for the DRI DIF program to work on this project. To be added to the list, please contact Elizabeth Horvath of Delaware Engineering for the requirements.
- Plumbing and electrical subcontractors must be licensed with the City to work on this project. A complete list of licensed contractors can be found online at http://www.oneonta.ny.us/lic_master.

Insurance

The selected Contractor shall provide proof of adequate liability insurance and workers compensation naming the City of Oneonta, 258 Main Street, Oneonta, NY 13820 as named insured.