



# Building Permit Application

City of Oneonta, New York- Code Enforcement Office

258 Main Street, Oneonta, NY 13820•(607) 433-3435•www.oneonta.ny.us/codeenforcement

## Category of Construction

- 1 Family       2 Family       Townhouse  
 Multi-Family       Commercial

## Office Use Only

Permit Fee: \$

Date Received:

Received By:

## Address of Proposed Construction

Address:

Tax Map #:

Apt. #

## Describe Proposed Construction

## Costs

True Value of Work: \$

Electrical Cost: \$

Plumbing Cost: \$

## Contractor Information

Name of General Contractor:

Name of Licensed Electrician\*:

Name of Licensed Plumber:

\*Please note that all electrical installations must be inspected

## Applicant Information

Date of Application:

Applicants Name:

Applicants Address:

Phone #

Alternate #

E-mail:

Property Owner's Name:

Property Owner's Address:

## Signature

All statements contained in this application are true to the best of my knowledge and the work will be performed in compliance with all applicable Local and State Building Codes and submitted plans:

X \_\_\_\_\_ Printed Name: \_\_\_\_\_

(Over)

**Owner / Applicant please note:**

1. A Building Permit shall be kept on the premises available for inspection throughout the progress of work.
2. No building shall be occupied or used in whole or in part for any purpose until a Certificate of Occupancy shall have been granted by the Code Enforcement Office.
3. If the final cost exceeds the estimated cost, an additional fee may be required before the issuance of the Certificate of Occupancy.
4. An electrical certificate must be obtained from a city approved electrical inspector for all electrical work.
5. Building permits expire **(3) years** from the date of issuance and must be renewed if work is not complete.
6. This document is not a building permit. It is only an application for a building permit.

**Have you Provided:**

- A Site Plan showing all existing and proposed structures and their setbacks from property lines
- A Materials List
- Photographs of existing structure (photographs must be taken for each stage of construction and submitted upon completion of the project)
- A set of building plans (these may be required to be stamped by a licensed engineer or architect)
- Proof of New York State Workers Compensation
- A plumbing permit:       Not Applicable

**Stamped Plans Required:**

You may be required to submit plans that have been reviewed and stamped by a New York State licensed Engineer or Architect. The following situations will require stamped plans.

1. The removal or cutting away of any load bearing wall, partition, or portion thereof, or of any structural beam or load bearing component.
2. The removal of or change of any required means of egress, or the rearrangement of parts of a structure in a manner which affects egress. (This includes the addition of an exterior fire escape)
3. New residential structures

**Code Enforcement Review**

This application is hereby approved for the work stated in this document.

X \_\_\_\_\_  
Signature of Code Enforcement Official

Date:

**For Office Use Only**

Existing Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_ Non-Conforming Use: \_\_\_\_\_  
Use Group: \_\_\_\_\_ Construction Type: \_\_\_\_\_ Code: \_\_\_\_\_ Sq. Footage: \_\_\_\_\_

**Zoning Code Review (For Office Use Only)**

- Zoning District:     R-1    R-2    R-3    R-4    MU-1    MU-2    C/I    U
- Zoning review not required
  - Complies with zoning code
  - Pre-Existing Non-Conforming
  - Planning Commission approval required:       Approved     Denied
  - Zoning Board approval required:                       Approved     Denied